

RESIDENT LEGAL ADVISOR / GS-905-15
U.S. DEPARTMENT OF JUSTICE
CRIMINAL DIVISION, OFFICE OF OVERSEAS PROSECUTORIAL DEVELOPMENT,
ASSISTANCE AND TRAINING (OPDAT)
14-CRM-OPD-057
CLOSING DATE: APRIL 11, 2014

This assignment is for a term of 14 months with the possibility of an extension, contingent on availability of funding. Appointment to this position will be effected by term appointment or through reimbursable detail. Conditions of the detail will be handled on a case by case basis and will require an agreement between the chosen applicant's home office and OPDAT.

About the Office: The mission of OPDAT is to develop and administer technical and developmental assistance designed to enhance the capabilities of foreign justice sector institutions and their law enforcement personnel. This assistance is administered in order to enable those institutions and their personnel to more effectively combat terrorism, organized crime, corruption, financial crimes and other types of crime consistent with the rule of law. The assistance is also administered to enable those institutions and their personnel to more effectively cooperate with the United States and countries in their region to combat such crime. For more information about the office, please access our website at <http://www.justice.gov/criminal/opdat/>.

Responsibilities and Opportunities Offered: The Office of Overseas Prosecutorial Development, Assistance and Training (OPDAT), Criminal Division, U.S. Department of Justice, seeks current or former experienced Department of Justice Attorneys, Assistant United States Attorneys, or State Prosecutors to serve as Resident Legal Advisors (RLAs) in the Balkans, including Albania, Bosnia and Herzegovina (BiH), Kosovo, and Serbia.

The RLA will work under the auspices of the United States Embassy in either Tirana, Albania; Sarajevo, BiH; Pristina, Kosovo; or Belgrade, Serbia. Each RLA will represent the U.S. Department of Justice and OPDAT in the implementation of justice sector technical assistance activities designed to strengthen the bilateral relationship between the United States and the country of assignment on criminal justice matters and to assist the partner nation's efforts regarding its compliance with regional and international anti-crime norms and obligations. This could involve analysis of and advice on appropriate criminal statutes, codes, laws and regulations. More specifically, the RLA will work with justice sector officials on:

- 1) Legislative, procedural, and policy reform;
- 2) Improving the basic skills of investigators, prosecutors, and investigating magistrates; and
- 3) Building capacity to pursue cases involving transnational crimes

In addition, the RLA will work closely with DOJ's other Resident Legal Advisor at Post and with other U.S. and host government officials, as well as members of the international legal community, to support

broadier justice sector capacity development efforts in partnership with its police, prosecutors, and justice sector institutions. The position will also involve coordination with other OPDAT assistance programs in the Balkan region.

Qualifications:

Required Qualifications: Applicants must be an experienced current or former Department of Justice Attorney, Assistant United States Attorney, or State Prosecutor. Applicants must also possess a J.D. degree, be duly licensed and authorized to practice as an attorney under the laws of any State, territory of the United States, or the District of Columbia, and have at least four (4) years post J.D. legal experience. Applicants must be an active member of the bar in good standing (any jurisdiction).

Grade Specific Qualifications:

- To qualify at the **GS-15** level, applicants must have four (4) or more years of post-J.D. legal experience, three (3) of which was specialized experience at, or equivalent to, the GS-14 grade level. Examples of specialized experience include: working as a lead attorney on felony level cases or specialized criminal litigation (i.e. white collar, computer crime, racketeering), cross examining witnesses, and leading the work of support attorneys and paralegals.

Preferred Qualifications: Your qualifications will be further evaluated based upon the following competencies. You are required to respond to each competency in the occupational questionnaire portion of this announcement. Failure to respond to these questions may result in your being deemed not highly qualified for the position.

- Knowledge and experience as an attorney in the U.S. justice system.
- Knowledge of justice sector development with international legal and law enforcement partners.
- Knowledge of planning, designing, or leading projects or studies.
- Ability to supervise employees.
- Knowledge of living abroad and working internationally.
- Knowledge working with criminal justice systems in Central and Eastern Europe or, more generally, with European civil law criminal systems.

Experience in the following areas is desired but not required: working in an Embassy and/or overseas environment and working with criminal justice systems in Central and Eastern Europe or, more generally, with European civil law criminal systems.

Travel: Extensive travel within the country where the RLA will be assigned as well as periodic regional and international travel will be required.

Position and Salary Information: Compensation will be at the General Schedule (GS)-15 level. The exact salaries within these GS levels vary based on many factors including duty location and type of

appointment. See OPM's Web page at <http://www.opm.gov/policy-data-oversight/pay-leave/salaries-wages/2014/general-schedule/>

Under a detail position there is no change to the selectee's base pay.

The RLA will receive appropriate Post salary differentials and allowances.

Locations: These positions will be located in the capital of a Balkan country that could include:

(1) Tirana, Albania; (2) Sarajevo, BiH; (3) Pristina, Kosovo; or (4) Belgrade, Serbia

Relocation Expenses: Relocation expenses are authorized.

Submission Process: The Application Package must be received by 11:59 PM, Eastern Time, on the closing date of this announcement.

Please submit your application through USAJOBS. The list of required documents can be found in the USAJobs announcement.

1. If you do not already have an account, please create a USAjobs account before applying [Create an Account](#). You will be able to upload your resume and supporting documents and complete your profile prior to applying.
2. Once you have an account, apply to the USAjobs vacancy: <https://www.usajobs.gov/GetJob/ViewDetails/364958900>

Internet Sites: This and selected other attorney vacancy announcements can be found on the Internet at <http://www.justice.gov/oarm/attvacancies.html>

For more information about the Criminal Division, please visit <http://www.justice.gov/criminal/>

Department Policies:

The U.S. Department of Justice is an Equal Opportunity/Reasonable Accommodation Employer. Except where otherwise provided by law, there will be no discrimination because of color, race, religion, national origin, political affiliation, marital status, disability (physical or mental), age, sex, gender identity, sexual orientation, genetic information, status as a parent, membership or non-membership in an employee organization, on the basis of personal favoritism, or any non merit factor. The Department of Justice welcomes and encourages applications from persons with physical and mental disabilities. The Department is firmly committed to satisfying its affirmative obligations under the Rehabilitation Act of 1973, to ensure that persons with disabilities have every opportunity to be hired and advanced on the

basis of merit within the Department of Justice. This agency provides reasonable accommodation to applicants with disabilities where appropriate. If you need a reasonable accommodation for any part of the application and hiring process, please notify the agency. Determinations on requests for reasonable accommodation will be made on a case-by-case basis.

It is the policy of the Department to achieve a drug-free workplace and persons selected for employment will be required to pass a drug test which screens for illegal drug use prior to final appointment. Employment is also contingent upon the completion and satisfactory adjudication of a background investigation. Only U.S. citizens are eligible for employment with the Executive Office for Immigration Review and the United States Attorneys' Offices. Unless otherwise indicated in a particular job advertisement, non-U.S. Citizens may apply for employment with other organizations, but should be advised that appointments of non-U.S. Citizens are extremely rare; such appointments would be possible only if necessary to accomplish the Department's mission and would be subject to strict security requirements. Applicants who hold dual citizenship in the U.S. and another country will be considered on a case-by-case basis.

There is no formal rating system for applying veterans' preference to attorney appointments in the excepted service; however, the Department of Justice considers veterans' preference eligibility as a positive factor in attorney hiring. Applicants eligible for veterans' preference must include that information in their cover letter or resume and attach supporting documentation (e.g., the DD 214, Certificate of Release or Discharge from Active Duty and other supporting documentation) to their submissions. Although the "point" system is not used, per se, applicants eligible to claim 10-point preference must submit Standard Form (SF) 15, Application for 10-Point Veteran Preference, and submit the supporting documentation required for the specific type of preference claimed (visit the OPM website, www.opm.gov/forms/pdf_fill/SF15.pdf for a copy of SF 15, which lists the types of 10-point preferences and the required supporting document(s). Applicants should note that SF 15 requires supporting documentation associated with service-connected disabilities or receipt of non service-connected disability pensions to be dated 1991 or later except in the case of service members submitting official statements or retirement orders from a branch of the Armed Forces showing that his or her retirement was due to a permanent service-connected disability or that he/she was transferred to the permanent disability retired list (the statement or retirement orders must indicate that the disability is 10% or more).

The Department of Justice cannot control further dissemination and/or posting of information contained in this vacancy announcement. Such posting and/or dissemination is not an endorsement by the Department of the organization or group disseminating and/or posting the information.